

# RPM/ WRPM Personnel Information Sheet:

*Return to Cornerstone with two government issued identifications.*

If you are a new employee and U. S. citizen fill out tax forms one, two and three found on the previous page, if not a U.S. citizen fill out tax forms three and four.

**Social Security #:** \_\_\_\_\_

**First Name:** \_\_\_\_\_ **M.I.** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Local Address:** Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Permanent Address:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **Home Phone:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **Campus Phone:** 935- \_\_\_\_\_

**WU Email:** \_\_\_\_\_ **Alternative Email:** \_\_\_\_\_

**Gender (circle one):**    **M**    **F**

**Date of Birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_    **Birthplace:** Country: \_\_\_\_\_ State: \_\_\_\_\_ City: \_\_\_\_\_

**Race (check one):**

- \_\_\_\_ Black (Non-Hispanic)
- \_\_\_\_ Asian or Pacific Islander
- \_\_\_\_ American Indian/ Alaskan Native
- \_\_\_\_ Hispanic
- \_\_\_\_ White (Non-Hispanic)

**Citizenship (check one):**

- \_\_\_\_ USA Native
- \_\_\_\_ Naturalized Citizen
- \_\_\_\_ Alien (complete information below)

Alien Date of Entry: \_\_\_\_\_

Native Country: \_\_\_\_\_

Visa Type (Circle One):    **F-1**    **J-1**

Visa Expiration: \_\_\_\_\_

Visa (Circle One):    **Temporary**    **Permanent**

**Student ID#:** \_\_\_\_\_

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**DEPARTMENT USE ONLY**

**Date Completed:** \_\_\_\_ - \_\_\_\_ - \_\_\_\_    **Box #:** \_\_\_\_\_    **Employee ID#:** \_\_\_\_\_    **Date Entered:** \_\_\_\_ - \_\_\_\_ - \_\_\_\_